

THE REGISTRATION PROCESS Junior Footy – Season 2019



Welcome/Welcome Back to the Ainslie Football Club.

Player registration is undertaken through the online registration system provided by the Sports Technology Group (Sports TG). This step by step guide is provided to assist you in correctly completing your registration.

All 2018 players will receive an email at the email address(es) they registered with in 2018, prompting them to re-register for 2019. This is the preferred registration process when registering <u>just one player</u> as it removes the need to remember username/password to reregister players. However this facility is not the preferred method for registering <u>multiple</u> <u>players</u> as it does not offer access to the sibling discount.

If you are in one of the following groups you will **not** receive the "renewal reminder" email referred to above:

- > new player
- played before but new to Ainslie
- transferring from Auskick system (Rookies & Pros)
- haven't access to email account previously used to register your player

The registration process to follow depends on which situation applies to you: There are the 5 most likely scenarios

- 1. To register player(s) that are new to Australian Rules. Click Here
- 2. Registering multiple players, and so access the sibling discount. Click Here
- 3. Registering existing players but have forgotten password. Click Here.
- 4. Registering existing player(s) but no longer have access to the email address(es) previously used (or can't remember it). Please email Sue-Anne at juniorpresident@ainsliefootball.com.au or Simon at simon.holt@ainsliefootball.com.au with your new email address, player's name and date of birth.
- 5. For those that are transferring to the Ainslie Football Club from another Club (locally or from interstate) please email Sue-Anne or Simon (email addresses above) with your full name, date of birth, name of last Club and number of years played with that Club. In some circumstances a club representative will make contact with you regarding your reason(s) for changing Club. Online registration will not be available to you until after your registration has been transferred this won't be till February 1 or later (this is an AFL rule), but it is worthwhile starting the transfer process now.

SportsTG have a Frequently Asked Questions section available at https://support.sportstg.com/help/registration-faqs-for-participants to assist you.

Once registered, we will send you a Welcome email with information about the Club, about the Junior Footy program and helpful info from our physio & podiatrist providers. The Welcome email will be distributed from February 2019.

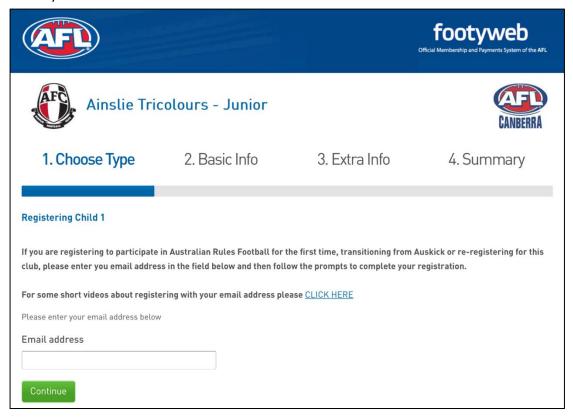
(1) New Registration (New player)

a) Click on the link below to start the registration process https://membership.sportstg.com/regoform.cgi?aID=4117&pKey=25e0f82ef66194f80a7ccbf630b27cc7&cID=1373&formID=36056

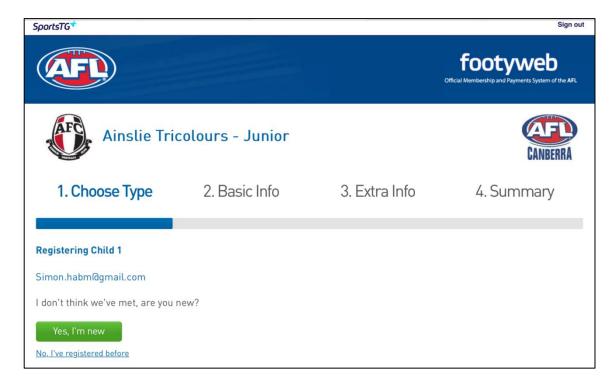


Select the number of players to register. You can register new and existing players at the same time.

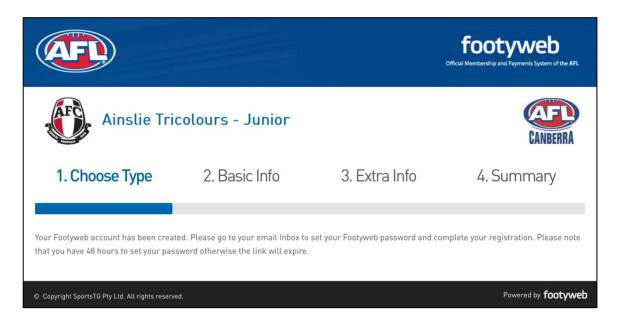
This will take you to the screen below.



Please enter your email address – note this will be our primary contact with you initially.



For families registering for the first time, please select "Yes, I'm new".



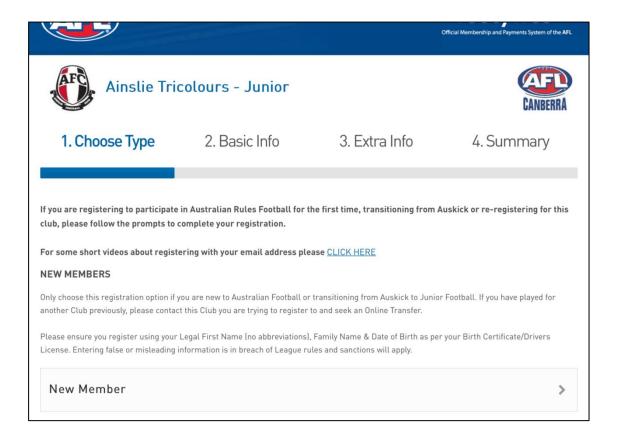
You will get this message advising you to go to your inbox.

Follow the instructions in the email to set up a password for your new SportsTG account, namely.... Click on the link in the email - 'Click to set password' and you will be taken to a webpage where you will set up your password.

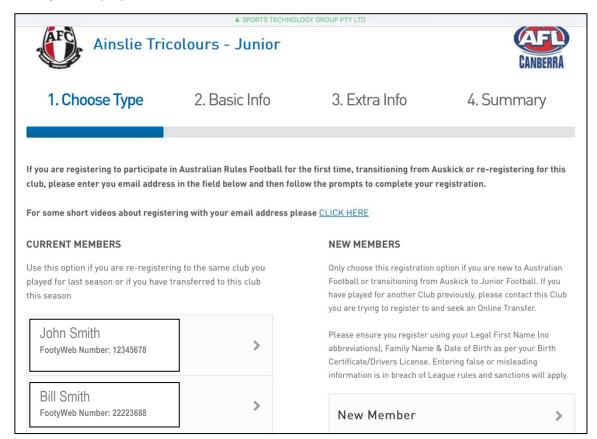
Once password is set you will be taken to one of the following screens

- a) If you have not registered players using the nominated email address you will see a screen with only a "New Member" option. Click "New Member".
- b) If you have previously registered players using this nominated email address you will see them listed on the screen as well as the "New Member" option. Click "New Member".

a) No other registered players linked to nominated email address.

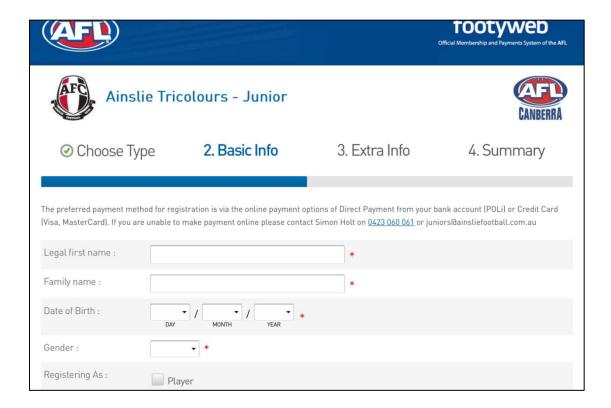


b) Registered players also linked to nominated email address.

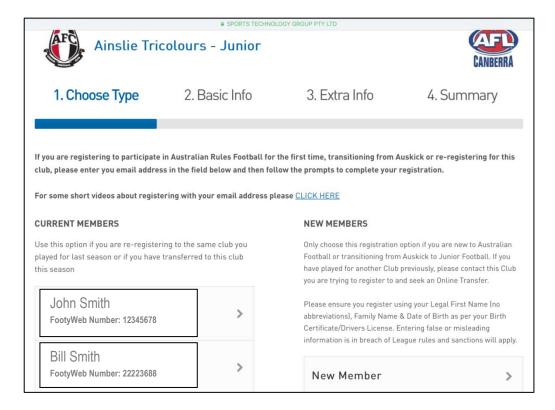


You are now ready to register your child; the screen will look like the one below. Please remember:

- to register your child as a "Player" every time you enter this page,
- ensure you select the "Item" that matches your registration (age your player will turn in 2019), and
- pay registration fees via credit card or direct payment from your bank account.



Note: if you have selected to register more than 1 player the system will take you back to this screen to select the additional players prior to payment screen.



(2) Registering Multiple Players

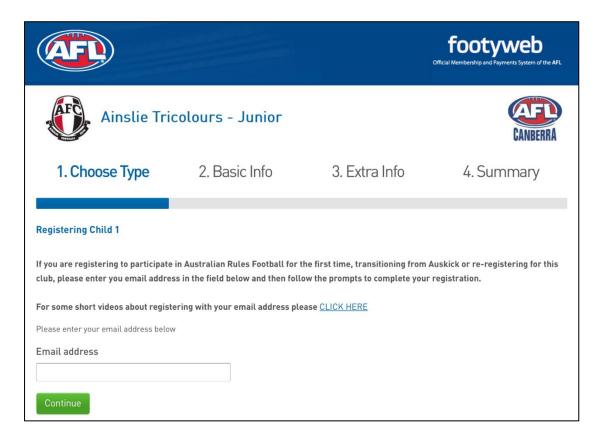
a) Click on the link below to start the registration process.

 $\frac{https://membership.sportstg.com/regoform.cgi?aID=4117\&pKey=25e0f82ef66194f80a7ccbf630b27ccdef630b27ccdef630b27cdef6630b27cdef6630b27cdef6630b27cdef6630b27cdef6630b27cdef6630b27cdef6630b27cdef6630b27cdef6630b27cdef6640b27cdef6640b27cdef6640b27cdef6640b27cdef6640b27cdef6640b27cdef6640b27cdef6640b27cdef6$

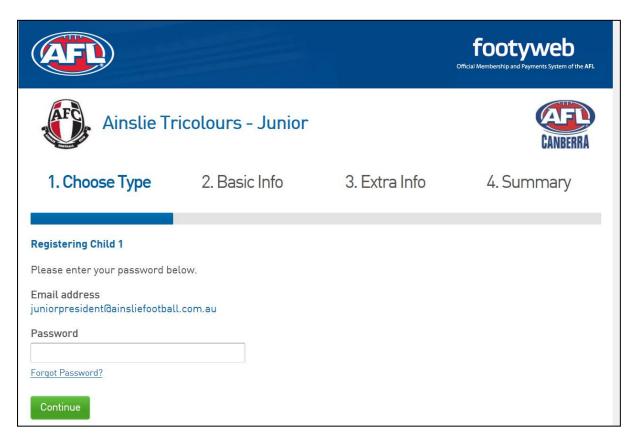


Select the number of players to register. You can register new and existing players at the same time.

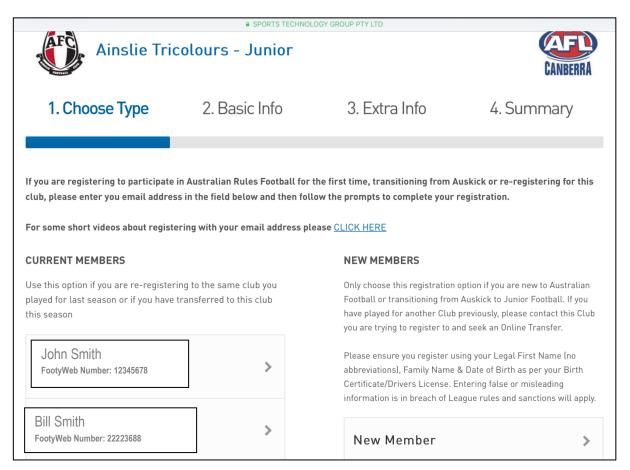
This will take you to the screen below.



Please enter your email address – note this will be our primary contact with you initially. And then select the password attached to your account – there is a Forgot Password prompt if required.

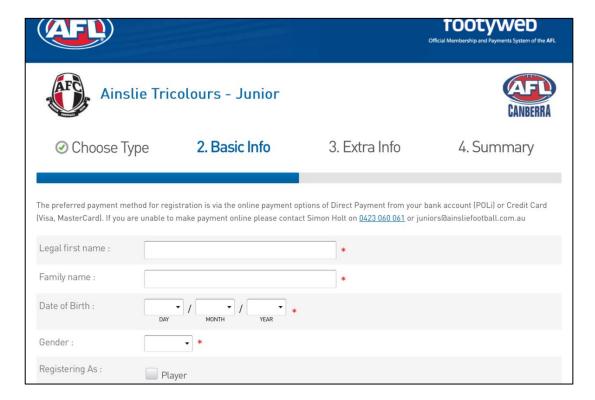


You will see the names of previously registered players on the screen. Note: if names are missing they will likely be linked to another email address.

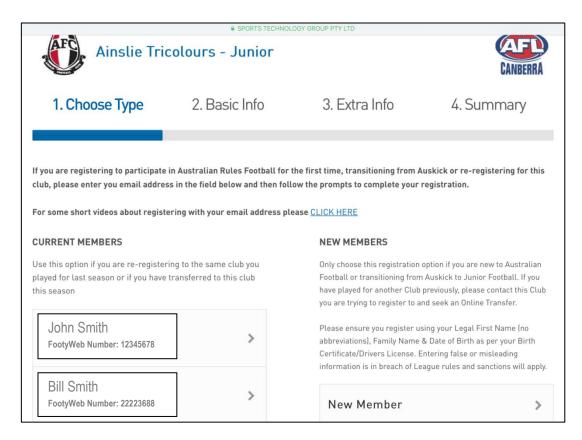


You are now ready to register child #1; the screen will look like the one below. Please remember:

- to register your child as a "Player" every time you enter this page,
- ensure you select the "Item" that matches your registration (ie that it reflects the age group your player will play), and
- pay registration fees via credit card or direct payment from your bank account.



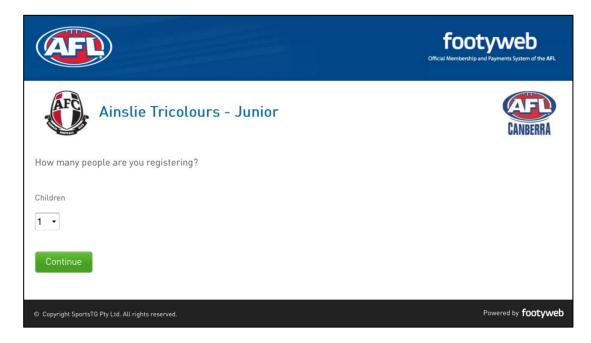
Note: if you have selected to register more than 1 player the system will take you back to this screen to select the additional players prior to payment screen.



(3) Forgotten Passwords

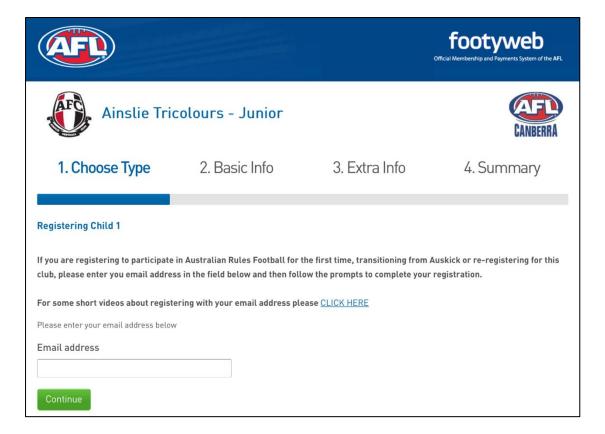
a) Click on the link below to select the registration process.

https://membership.sportstg.com/regoform.cgi?aID=4117&pKey=25e0f82ef66194f80a7ccbf630b27cc7&cID=1373&formID=36056

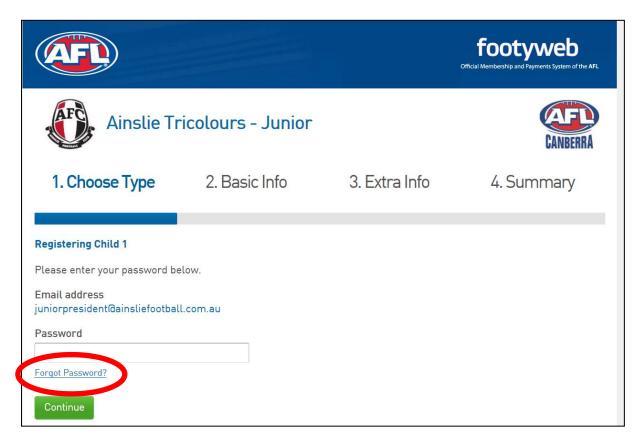


Select the number of players to register. You can register new and existing players at the same time.

Please enter the email address you used to register last season.



If you are unable to remember the password linked to your account – there is a Forgot Password prompt.



If you still require assistance, please do not hesitate to contact

- Sue-Anne McKeough on 0431 937 438; juniorpresident@ainsliefootball.com.au
- Simon Holt on 0423 060 061; simon.holt@ainsliefootball.com.au.

Kind regards,

Sue-Anne McKeough Junior President Ainslie Football Club